



CONTINENTAL DIVIDE ELECTRIC COOPERATIVE, INC.

200 E. High St. • P.O. Box 1087 • Grants, New Mexico 87020 • (505) 285-6656 • Fax (505) 287-2234

April 17, 2017

Dear Nonprofit Organization:

For a sixth consecutive year, Continental Divide Electric Cooperative will award a grant of up to \$5,000 to a nonprofit that is an active CDEC account holder and certified 501(c) (3) organization.

The grant has been made possible by CDEC's governing Board of Trustees, in partnership with CoBank – a national nonprofit cooperative bank owned by the rural American co-ops it services, including Continental Divide Electric. CoBank has agreed to match, on a dollar-for-dollar basis, one (1) charitable contribution made by its member co-ops. CDEC has agreed to contribute up to \$2,500 toward the grant. With CoBank's match, the total grant amount available is up to \$5,000.

If you meet the qualifications listed on the enclosed grant application and your grant request falls within the guidelines of the attached application, we encourage you to complete the form and submit the required documentation **no later than 5 p.m., Mon., July 3, 2017.**

Applications are reviewed to ensure all conditions are met and CDEC's Board of Trustees will select a winner based on recommendations from a committee that ranks them by lasting impact of the proposed project on its community and the overall strength of the application. The recipient's grant application and 501(c) (3) certification will be forwarded to CoBank for its review. Upon CoBank's approval, CDEC will notify the recipient and full payment will be made within 60 days.

On behalf of Continental Divide Electric Co-op and its governing board, we look forward to the opportunity to support worthy organizations and their causes in the local communities we serve. Together, we make a difference.

Best regards,

Robert E. Castillo
CDEC General Manager



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CDEC-CoBank “Sharing Success” Grant Application

Purpose of the program: “Sharing Success” is designed to highlight the critical role that cooperatives play in the U.S. rural economy. For a sixth consecutive year, CoBank has set aside a \$3 million fund to match charitable contributions by its cooperative members, which includes Continental Divide Electric Cooperative.

Eligibility requirements:

- Any certified 501(c) (3) organization that receives service from Continental Divide Electric Co-op. (The organization must be the account holder.)
- Grant funds must be used to benefit a community or communities that receive service from Continental Divide Electric Cooperative in one, or more of the following (4) ways:
 5. With Respect to **Energy Efficiency** and/or **Renewable Energy** – Grant funds can be used for an organization’s project that promotes the efficient use of energy, such as weatherization. Funds can be used for planning, developing or constructing a renewable energy source.
 6. With Respect to **Education** – Grant funds can be used for an organization’s project that benefits students in grades K-12 or students enrolled in an accredited New Mexico college or university within CDEC’s service territory.
 7. With Respect to the **Environment** – Grant funds can be used for an organization’s project that benefits the environment.
 8. With Respect to **Economic Development** – Grant funds can be used for an organization’s project that promotes or creates economic development.

Number of recipients and grant limit: Only one (1) charitable contribution will be made to one (1) eligible organization from among the grant applications received. An organization can apply for a minimum grant of \$1,000 to a maximum grant of \$5,000.

If grant is awarded: Grant money must be used within 12 months of its award. A quarterly report on the grant project’s progress and a final report on the project’s outcome must be submitted. Continental Divide Electric Cooperative reserves the right to use photos and information about the grant award in its publicity.

Deadline: All applications must be received **no later than 5 p.m., Mon., July 3, 2017** in order to qualify.

Questions: Contact Mac Juarez or Georgia Mathews in CDEC’s Member Services Department at (505) 285-6656, or email them at mjuarez@cdec.coop or gmathews@cdec.coop



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2017 CDEC-CoBank “Sharing Success” Grant Application Form

PLEASE NOTE THE FOLLOWING: Application must be received **by 5 p.m., Mon, July 3, 2017** to qualify. CDEC reserves the right to change the deadline date without notice, if matching CoBank funds become limited, requiring CDEC to submit its grant recipient’s application at an earlier date to guarantee full funding. If you intend to apply for this grant, it is important that you contact CDEC Member Services Manager Mac Juarez by email at mjuarez@cdec.coop This will ensure that CDEC makes an attempt to inform you, if the grant application deadline is changed.

Submit application in the form of a typed document. **Provide all information requested below**, as indicated. Incomplete applications will not be considered. Hand-deliver, mail or fax application to CDEC’s Grants office. Applications also can be emailed to CDEC Member Services at mjuarez@cdec.coop or gmathews@cdec.coop

1. Name of 501(c) (3) Organization:

Proof of 501(c) (3) tax-exempt status, including your EIN, must be attached to your application.

2. Mailing Address:

3. Telephone Number:

4. Email Address:

5. CDEC Account Number for Organization:

6. Name of Primary Contact Person for Organization:

**7. Name of Person Authoring this Application:
(if different from primary contact person)**

8. Brief Description of Organization’s Mission:

9. Amount of Grant Requested:

10. Grants funds must be used to benefit a community or communities that receive service from Continental Divide Electric Cooperative in one, or more of the following (4) ways:

1. With Respect to **Energy Efficiency** and/or **Renewable Energy** – Grant funds can be used for an organization’s project that promotes the efficient use of energy, such as weatherization. Funds can be for planning, developing or constructing a renewable energy source.
2. With Respect to **Education** – Grant can be used for an organization’s project that benefits students in grades K-12 or students enrolled in an accredited New Mexico college or university within CDEC’s service territory.
3. With Respect to the **Environment** – Grant can be used for an organization’s project that benefits the environment.
4. With Respect to **Economic Development** – Grant can be used for an organization’s project that promotes or creates economic development.

Please include a typed narrative that sufficiently describes how the intended use of grant funds will satisfy one, or more of the above. Attach any pertinent supporting documentation, such as renderings or financials. CDEC staff may also require you to produce additional documentation, or visit with staff in person or on the telephone during review of your application, in order for it to be considered.